



Kenyon Public Library

709 2nd Street, Kenyon, MN 55946
(507) 789-6821 kenyon.lib.mn.us

November 21, 2017 Kenyon Public Library Board Minutes

CALL TO ORDER AND ATTENDANCE: President Bonnie Roach called the meeting to order, others in attendance: board member Trudy Johnson, board member Kevin Anderson, Library Director Michelle Otte, and two members from the public.

APPROVAL OF AGENDA AND MINUTES: Approved agenda and minutes from August meeting.

SELCO EXEC. BOARD MEMBER REPORT: No report as SELCO representative Pat Senjem was not in attendance.

COMMENTS FROM THE PUBLIC: Kenyon resident Wayne Medcraft addressed the Board about starting a magazine exchange program in the library or possibly placing a box in the City Hall/library lobby. The program would allow people to take magazines at will from the box and others could donate magazines to the box for others. The library currently accepts magazine donations from the public and once they become outdated are available for free for the public to take and keep. If not taken within a reasonable amount of time the magazines are recycled. Since the Board felt that this service was already being met by the library, the Board suggested that the magazine exchange program be possibly located at the activity center or another frequented location.

LIBRARIAN'S REPORT: 1) Library Director Michelle Otte addressed the Board about current programming at the library. September marked one year since adding Wednesday story times, in addition to Friday, and they are still proving to be successful. 2) The library continues to offer two monthly adult book groups. 3) Pawsome Readers will not meet again until February. This is a reading therapy dog program for kids that began in early 2017. Unfortunately, due to low attendance, Pawsome Readers will begin meeting less frequently in 2018. 4) Krista Ross, SELCO Executive Director will be making her first site visit to the Kenyon Public Library on Dec. 1. Krista began at SELCO in April 2017.

OLD BUSINESS: 1) The Rose Fest Book Sale in August was once again successful! Total sales from the two-day August event, as well as online sales and from the ongoing sale in the library, totaled approximately \$560. 2) The Board went over the proposed expense and revenue summaries for 2018. No comments from the Board. It was also reported that the library has approximately \$3100 in donations. Michelle suggested using some donation money, in addition to looking into grant funds, to make the library door from the lobby into the library handicap accessible. The Board agreed that this would be a good use of donation funds and approved that Michelle should pursue this change to the library.

NEW BUSINESS: 1) Michelle proposed introducing UPS and FedEx services to the public. The library would only serve as a drop off and pick up location for the community. Residents have unfortunately experienced packages being stolen from outside their homes. This proposed service would allow residents to have packages shipped to the library and picked up by the consumer during library hours or people may drop off their returns.



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The Board passed this proposal with all board members present voting in favor of providing this service. Michelle will look into becoming an official UPS Access Point. FedEx does not have a similar program for libraries so the library will serve as an unofficial pick-up/drop off location for FedEx. 2) Christmas in Kenyon is coming up on Dec. 2. The library and K-W Schools are once again partnering to provide Christmas stories for children as well as face painting and other children's activities. 3) The library will be hosting an author talk on Dec. 5 featuring Elizabeth Williams Gomoll, editor of the book *With Love to All* which was published by the Goodhue Co. Historical Society. 4) Board members Trudy Johnson and Don Trombley both have terms which end in December 2017. Both are eligible for a second term if they desire.

BOARD COMMENTS: None.

ADJOURNMENT: Meeting was adjourned at 7:50 pm.

DATES TO REMEMBER: The Board will have their annual holiday gathering in lieu of a meeting on Dec. 19. Members from the public are welcome. The library will be closed on Dec. 25 Christmas Day as well as Jan. 1 New Year's Day.

NEXT MEETING: January 16, 2018

Respectfully submitted,

Michelle Otte, Kenyon Public Library Director
Pat Senjem, Secretary