



Kenyon Public Library

709 2nd Street, Kenyon, MN 55946
(507) 789-6821 kenyon.lib.mn.us

Minutes for the Kenyon Public Library Board Meeting of May 21, 2019

Board Members Present: Kevin Anderson, Pat Senjem, Ann Traxler, and librarian Michelle Otte.

Board Members absent: Bonnie Roach, Don Trombley

In the absence of the Board President and Vice-President, Secretary Kevin Anderson called the meeting to order at 6:34 p.m.

Motion by Traxler, second by Senjem to approve the agenda. Motion passed.

Minutes from the April board meeting were reviewed. Motion by Senjem, second by Traxler to approve the minutes. Motion passed.

Pat Senjem gave the SELCO Executive Board Member report:

- There are a number of capital improvement projects such as a new roof, insulation and HVAC System that are scheduled to be done on the SELCO building.
- Waiting to hear about funding from the current legislative session in St. Paul.
- Looking into reducing the Executive Board Meeting expense.
- The Personnel Committee is being restructured.
- A new evaluation is being done for staff.
- Rochester Public Library has rented garage space to store their bookmobile.

Librarian's Report:

- Librarian Otte gave a summary of the Resource Sharing and Technology meeting of May 16.
 - Software as a Service (SaaS) will be outsourced to a server farm in Atlanta, GA which will provide better security. The migration to the server farm will take place on June 17 which means no access to data bases from 7 a.m. to 2 p.m. The library will remain open from 10 a.m. to 4:30 p.m. Librarian Otte will be on vacation on this day. Staff from the Zumbrota Public Library will be able to assist as needed.
 - Librarian Otte was appointed to the task force to review the *Agreement to Participate in the SELCO/SELS ILS* which will include writing a vision statement.
- The 2018 Year in Review Annual Presentation was given to the Goodhue County Board of Commissioners at their May 7, 2019, board meeting. The board was supportive of the libraries in Goodhue County and offered to lobby for library funding at the state legislature.
- Programming Recap
 - The Chulrua Irish Traditional Music program held May 2, 2019, at 6:30 in the City Council Chambers had good reviews with about 30 people attending.



Kenyon Public Library

709 2nd Street, Kenyon, MN 55946
(507) 789-6821 kenyon.lib.mn.us

- Arna Rennan Norwegian song and dance program, co-sponsored with Kenyon Senior Living, on May 14 in the Sunset Home dining room had 48 people in attendance.
- On May 17, 2019, members of the Kenyon Sons of Norway were in charge of 21 children during the Friday Story Time.
- Upcoming Programing
 - Arn Kind's *Minnesota Wild and Woolly Prohibition Days* presentation is being co-sponsored with the Kenyon Area Historical Society. This program is scheduled for June 4, 2019, at 7 p.m. in the City Council Chambers.
 - The Eagle Bluff STARLAB, the kickoff event for the Summer Learning Program, is being co-sponsored with Kenyon-Wanamingo Community Education has been scheduled for Friday, June 7, 2019. At this time the 10 a.m. program is about half full; the 11:30 a.m. program is one-fourth full. Each session is able accommodate 60 people.
 - The Summer Learning Program will take place during June and July. The program is being extended into July do to vacations.
- Sixty-six Kenyon-Wanamingo fifth graders toured the library May 21. The students were introduced to the summer program and learned that the library is more than a place to check out books.
- The last Story Times for the 2018-2019 school year are scheduled for May 22 and May 24, 2019.
- A Spring Cooperative Purchase will provided the library with a new staff computer to be installed on May 31. Staff computers are being updated from Windows 7 to Windows 10. January 14, 2020, Windows 7 will no longer be supported.

Old Business:

- Doug Thompson stopped at the library in April and took measurements for the DVD shelving project. In his opinion the shelving project should be completed by the end of the school year.
- Chad Hjellming, of the Northfield News, has not been able to confirm the donation of the archived *Kenyon News* papers from the Kenyon Leader.
- Donations are now being accepted for Rose Fest Book Sale in August, 2019.

Dates to Remember:

- Barb Bonde will be on vacation from June 3-5, 2019.
- Michelle Otte will be on vacation from June 17-24, 2019.

Next Board Meeting: July 16, 2019 at the library starting at 6:30. There will be no meeting during June.



Kenyon Public Library

709 2nd Street, Kenyon, MN 55946
(507) 789-6821 kenyon.lib.mn.us

The meeting was adjourned at 7:23 p.m.

Respectfully submitted by,

Kevin Anderson, Library Board secretary