



Kenyon Public Library

709 2nd Street, Kenyon, MN 55946
(507) 789-6821 kenyon.lib.mn.us

Minutes for the Kenyon Public Library Board Meeting of February 18, 2020

Board Members Present: Kevin Anderson, Pat Senjem, Ann Traxler, Don Trombley and librarian Michelle Otte. Absent: Heidi Haugen.

Officers for 2020 are President Ann Traxler, Vice-President Pat Senjem, and Secretary Kevin Anderson.

Meeting called to order by President Traxler at 6:32 p.m.

Motion by Anderson, second by Senjem to approve the agenda. Motion passed.

Minutes from the November board meeting were reviewed. Motion by Senjem, second by Trombley to approve the minutes. Motion passed.

SELCO Executive Board Member Report: SELCO is providing consulting services to provide marketing services, strategic planning and other resources to member libraries to fulfill their needs and visions.

Librarian's Report:

- Programming:
 - The Cannon River Watershed Partnership program grant was not approved. Faribault, Northfield, Lonsdale and Kenyon were the libraries who had applied for the grant. The people of the Faribault Buckham Memorial library plans to resubmit the grant in the fall of 2020.
 - Author Wendy Webb of SELCO's Minnesota Author Tour will make a presentation on March 24, 2020 at 6:30 p.m. in the Kenyon City Council Chambers.
 - The Summer Learning program theme is "Imagine Your Story." Program is scheduled from June 1 to July 1, 2020. Opening and closing programs are not confirmed at this time.
- Resource Sharing and Technology/Technology Policy Joint Committee has approved changes to the Agreement to Participate in the SELCO ILS after the annual review of the document in January. The document is now in a 30-day review period. Once approved by the SELCO board, the Kenyon Public Library Board will need to approve the amended document.
- SELCO Advisory Meeting from February 11, 2020. SELCO is considering downsizing the SELCO board from a 47 member board to a smaller member board.
- The Annual Minnesota Public Library Report is due on April 1, 2020 to the Minnesota Department of Education. The Board will review the document at the March meeting.



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Old Business

- The carpet and painting project is complete. The library collection is being weeded out at this time.
- It was decided to have an Open House starting at 5:30 p.m. prior to the Wendy Webb presentation on March 24, 2020.
- The multifunction machine lease contract with EO Johnson ends in March. A new contract with Loffler has been negotiated.

New Business

- The library receives \$2400 in Legacy funds for programming for FY20-21. Two programs will be selected for the summer reading program.
- Board will review the Kenyon Public Library Examination and Proctoring Policy.

Adjournment: Motion by Anderson, second by Trombley to adjourn the meeting at 7:49 p.m.

Next Meeting: March 17, 2020

Respectfully submitted by,

Kevin Anderson,

Library Board secretary