



Kenyon Public Library

709 2nd Street, Kenyon, MN 55946
(507) 789-6821 kenyon.lib.mn.us

Minutes for the Kenyon Public Library Board Meeting of November 17, 2020.

This meeting was held by Zoom.

Board Members present Kevin Anderson, Beverly Emerson, Heidi Haugen, Pat Senjem, Ann Traxler, and librarian Michelle Otte.

Meeting called to order by Chair Ann Traxler at 6:32 p.m.

Motion by Haugen, second by Anderson to approve the agenda. Motion passed.

Motion by Senjem to forgo roll call votes and verbal votes for this Zoom meeting. Second, by Haugen. Motion passed 5-0.

Minutes from the October 20, 2020, were reviewed. Motion by Anderson, second by Senjem to approve the minutes. Motion passed.

SELCO Board Report- given by Pat Senjem from the October 27 SELCO meeting.

- Went over the personnel committee report.
- Reviewed policies
- There is no staff consultant.
- Approved the county contracts.

Librarian's Report

- Programing
 - The library staff will be suspending all in-person programming due to COVID-19. Since the end of October, the number of cases in Kenyon has doubled.
 - The CARES Act funding request of \$10,000 for e-books from the City of Kenyon was denied. Even though the circulation of e-books has gone up, other city departments will use the funds.

Old Business

- COVID-19 and Library Operations
 - Librarian Otte has recommended moving from Phase 3.6 to Phase 3. In Phase 3, the public would have access to the library, with patrons limited to 10 minutes per visit. Curbside pick-up will continue. The library will remain open with a maximum of 15 people at a time in the library. The library staff will wipe down the high contact areas promptly. A motion by Anderson and a second by Haugen to move to Phase 3. Motion passed 5-0.



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New Business

- Discussion held on a Social Media Statement referring to Executive Order 20-81. The safety of the patrons was a concern as all must wear masks. Many have become negligent in the wearing of masks. People choosing not to wear a mask will be offered the opportunity to schedule a time from 8 a.m. to 10 a.m. when the library is closed to browse the collection. This policy is being presented for the safety of other library patrons. The Library Board will sign the statement. Motion by Anderson, second by Haugen to pass the Social Media Statement. Motion passed 5-0.
- Request by the library staff to close the library at noon on December 24, 2020, and at 4:30 p.m. on Thursday, December 31, 2020. On Thursdays, the library is usually open until 6:30 p.m. Motion by Anderson, second by Emerson to approve the request. Motion passed 5-0.

Dates to Remember: The library will be closed on November 26 and 27, 2020, for Thanksgiving.

Next Meeting: Tentatively, December 15, 2020, at 6:30 p. m. January 19, 2021, at 6:30 p.m.

The meeting was adjourned at 7:02 p.m.

Respectfully submitted by Kevin Anderson, board secretary.