



# Kenyon Public Library

709 2<sup>nd</sup> Street, Kenyon, MN 55946  
(507) 789-6821 [kenyon.lib.mn.us](http://kenyon.lib.mn.us)

## **Minutes for the Kenyon Public Library Board Meeting of June 15, 2021.**

This meeting was held in the Kenyon Public Library.

Board Members present Kevin Anderson, Beverly Emerson, Heidi Haugen, and Ann Traxler. Librarian Michelle Otte was also present.

Absent: Pat Senjem

Meeting called to order by Chair Ann Traxler at 6:30 p.m.

Motion by Haugen, second by Emerson to approve the agenda. Motion passed.

Minutes from the April 20, 2021, meeting were reviewed. Motion by Haugen, second by Emerson to approve the minutes. Motion passed.

**SELCO Board Report**-No report was available.

### **Librarian's Report**

- Programing update:
  - Summer Learning Program
    - The kickoff to the Summer Learning took place on June 4 with a Fairy Tale Ball theme. About 40 people were attended on a hot morning at Depot Park.
    - The Jolly Pops, a singing and story group, has been booked for June 25, 2021, at the Depot Park at 10 a.m.
    - The library staff is doing a “Most Wanted event,” Photo Scavenger Hunt, in addition to STEAM challenges on Wednesdays and Challenge Sheets.
  - The adult book club met in person in May with nine people in attendance.
- The annual Goodhue County Commissioners/Goodhue County Library Directors meeting was held on May 18, 2021, in a virtual format. Using the same formula as in the past, the county libraries will receive a total of \$533,032 in funding. The estimated amount for the Kenyon library is \$38,500 for the 2022 budget.
- The Resource Sharing and Technology Committee met on May 20, 2021.
  - Discussion centered on trying to solve the problem of the way returned damaged library goods have been replaced. In addition, there has been ILL abuse by staff at member libraries.
  - The technology fee structure is being reevaluated through the policy review process.
  - An appeals process is being created on policies.
  - A task force has been formed to review proposed enhancements and third party software/databases.



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- A process of how to deal with expiring e-cards is being studied. Also being reviewed is the online sign-up for an instant digital card.
- The LeRoy Public Library is the latest SELCO member library to go fine-free.
- The SELCO Advisory Committee met on June 8.
  - The American Rescue Funds will be distributed to the twelve regional libraries in Minnesota. The money will be used at the regional library level and not distributed directly to local libraries.
  - A policy has been developed for the Overdrive Collection.
- The City of Kenyon Department Heads met on June 16, 2021.
  - The preliminary 2022 Budget was reviewed
  - Librarian Otte is working with the Rose Fest committee on marketing and communications.
  - Book and other donations are continuing to be delivered to the library for the Rose Fest Book Sale.
  - Kenyon Police Chief Lee Sjolander has announced his retirement approximately August 1, 2021.
- A scheduled meeting with Donovan Lambright, SELCO Resource Sharing and Technology Consultant, was rescheduled from May 27 to June 24.

### Old Business

- At the recommendation of Librarian Otte, there was a motion by Anderson to rescind the library's COVID-19 Preparedness Plan. Second by Haugen. Motion passed.
- After discussion, a motion was made by Haugen to allow the borrowers of children's books, youth books, young adult books, and children's nonfiction books to use library materials fine-free. Second by Emerson. Motion passed.
- A review of the library by-laws was tabled until the next meeting.

### New Business

- Librarian Otte requested board approval to close the library on Saturday morning, July 3. Traditionally the day before the Fourth of July is a very slow day, with the third being on a Saturday; the library would only be open in the morning. Motion by Haugen. Seconded by Emerson. Motion passed.
- Privileges that have been extended to library board members are unethical. This situation is more prevalent in larger libraries, not at the Kenyon Library. A motion by Haugen to eliminate the use of the BVS borrower type at Kenyon Public Library, seconded by Emerson.
- Rose Fest Book Sale prices were set at \$0.25 a book. This price is the same amount that has been charged in the past.



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There were no board comments.

Dates to remember: The library will be closed on Monday, July 5, 2021, as part of the Independence Day Holiday.

With no more business to be conducted, the meeting was adjourned at 7:35 p.m.

The next meeting will be July 20, 2021, scheduled to be held in the library.

Respectfully submitted,

Kevin Anderson

Library Board Secretary