



Kenyon Public Library

709 2nd Street, Kenyon, MN 55946
(507) 789-6821 kenyon.lib.mn.us

Minutes for the Kenyon Public Library Board Meeting of July 20, 2021.

This meeting was held in the Kenyon Public Library.

Board Members present: Pat Senjem, Heidi Haugen, and Ann Traxler. Librarian Michelle Otte was also present.

Absent: Kevin Anderson and Beverly Emerson

Meeting called to order by Chair Ann Traxler at 6:35 p.m.

Motion by Senjem, second by Haugen to approve the agenda. Motion passed.

Minutes from the June 15, 2021, meeting were reviewed.

Motion by Traxler, second by Senjem to approve the minutes. Motion passed.

SELCO Board Report- No report to be given.

Librarian's Report

- Programing update:
 - Summer Learning Program wrapped up at the end of June. 224 people attended in-person programming. Challenge and trivia sheets can continue to be turned in through the end of August.
 - The adult book club met in person in June with eight people in attendance.
 - Book-a-Lunch, a shortened children's story time held outside across from Veterans' Memorial Park, began July 14 and will continue weekly on Wednesdays through Sept. 1.
- The SELCO Resource Sharing and Technology Committee met on July 15, 2021:
 - Main items of business from this meeting discussed delivery time changes for member libraries, determining a special meeting will be needed to evaluate the Basic Technology Fee and pull out services that are not directly related to this fee effective FY2023, and approval for the appeals process and the vetting enhancement process.
- Librarian Otte met with Donovan Lambright, SELCO Resource Sharing and Technology Consultant, on June 24.
 - Meeting was short and focused on following up on COVID protocols and transitioning back to normal operations.
- At the June library board meeting, the Board approved going fine free for five youth and children's collections. This change was implemented at the end of June.



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- Librarian Otte has eliminated the BVS borrower type in the ILS for library staff and board members as this was determined to be unethical by the library board at the June meeting. This change also was implemented at the end of June.
- Librarian Otte continues to work on updating the library's Bylaws.

Old Business

- Staffing update:
 - Assistant Librarian/Children's Librarian Barb Bonde returned to work on July 12 following surgery on June 30 for a detached retina.
 - A short discussion was held regarding the hiring and potential hours of two part time employees beginning in 2022. No action was needed at this time.
- Book Sale
 - Volunteers are needed for the annual Book Sale. Board member Haugen volunteered to help from 10 am to Noon on Friday, Aug. 20.

New Business

- 2022 Budget:
 - The proposed 2022 library budget was approved after amending the fine revenue line item from \$500 to \$150. The \$350 was added to the Ad Valorem taxes line item. Moved by Haugen as amended, second by Senjem. Motion passed.

There were no board comments.

Dates to remember: Assistant Librarian Bonde will be on vacation August 12-13 & 16; Book sale is Aug. 20 & 21.

With no more business to be conducted, the meeting was adjourned at 7:40 p.m.

The next meeting will be August 17, 2021, scheduled to be held in the library.

Respectfully submitted,

Michelle Otte

Acting Library Board Secretary