



Kenyon Public Library

709 2nd Street, Kenyon, MN 55946
(507) 789-6821 kenyon.lib.mn.us

Minutes for the Kenyon Public Library Board Meeting of December 21, 2021.

This meeting was held in the Kenyon Public Library

Board Members present Kevin Anderson, Heidi Haugen, and Pat Senjem. Librarian Michelle Otte was also present.

Absent: Ann Traxler, Beverly Emerson

In the absence of Board Chair Traxler, Vice Chair Haugen called the meeting called to order at 6:30 p.m.

Motion by Anderson, second by Senjem to approve the agenda. Motion passed.

Minutes from the November 16, 2021, meeting were reviewed. Motion by Haugen, second by Anderson to approve the minutes. Motion passed.

SELCO Board Report: No SELCO Board Report was given.

Librarian's Report

- Programing update:
 - Storytime: there were seven sessions during Nov. with an average of 10 participants.
 - Book Group : Seven members met in Nov. The book club is scheduled to meet Dec. 29, 2021, at the All-Seasons Community Center. The group will be making book selections for 2022.
- In-House Book Sale
 - \$50.20 collected since the Rose Fest Book Sale. Items sold for \$0.10.
 - \$588.41 was the total amount collected from the book sale. This is the most since 2018.
- A total of 46 pounds of food was collected during the Nov. food drive. \$401 in cash was also collected. \$201 from the public and \$200 in matching funds from Librarian Otte. At the suggestion of the Food Shelf Director the next food drive will be held in March or April of 2023.
- Christmas in Kenyon: 56 people came into the library. The number of people was down considerably from past years.
- Beverly Emerson gave a \$100 donation to the library. This money was placed in the donation account.
- SELCO Advisory Board met Dec. 14 in Zoom format. Norms were reviewed and updated to make sure items are relevant. Tami Lee, the new Director of State Library Services and Expanded Learning for the Minnesota Department of Education, spoke about her vision for libraries.



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- The SELCO Resource, Sharing, and Technology (RST) met on Dec. 16. Basic technology fees were discussed. A one big package with ala cart packages were discussed. The real cost of technology fees for small libraries need to be figured.

Old Business

- A recommendation for a new Library Board Member to replace Board Member Senjem will be made by Librarian Otte to Kenyon Mayor Henke.
- The Kenyon Library is in need of a representative to serve on the SELCO Board. This board meets quarterly with many of the meetings offered online.
- A motion by Anderson and a second from Haugen to update the library bylaws from 1998 was made. Motion passed unanimously.

New Business

- The updated job descriptions for the Youth Services/Assistant Librarian and Library Assistant will be reviewed with the Kenyon City Administrator.
- A motion to accept the resignation of Youth Services/Assistant Librarian Barb Bonde effective March 28, 2022, was made and approved.
- A job posting for the Youth Services/Assistant Librarian will be made January 2022.
- At this time Barb Bonde has been hired for the part-time Library Assistant position effective March 28, 2022.

Board Comments

Board Member Anderson wanted the record to show a recognition of Pat Senjem's nine years of service to the Kenyon Library Board and her representation on the SELCO Board.

Dates to remember:

- The library is scheduled to be closed Friday, December 24; Friday, December 31; Saturday, January 1, and Monday, January 17.
- Starting in January 2022, the library will be closing at 6p.m. on Tuesdays and Thursdays.
- The next Library Board Meeting is scheduled for January 18. Time to be determined by Librarian Otte with the closing time change on Tuesdays.

Adjournment: With no more business to be conducted the meeting was adjourned at 7:18 p.m.

Next meeting: January 18, 2022

Respectfully submitted,
Kevin Anderson
Library Board Secretary