



Kenyon Public Library

709 2nd Street, Kenyon, MN 55946
(507) 789-6821 kenyon.lib.mn.us

Minutes for the Kenyon Public Library Board Meeting of February 15, 2022.

This meeting was held in the Kenyon Public Library

Board Members present Kevin Anderson, Heidi Haugen, and Ann Traxler. Librarian Michelle Otte was also present.

Absent: Eileen Ehrich, Beverly Emerson

Prior to the call to order, the board appointed Ann Traxler as chair, Heidi Haugen vice chair, and Kevin Anderson secretary for 2022.

Board Chair Traxler called the meeting called to order at 6:36 p.m.

Motion by Anderson, second by Haugen to approve the agenda. Motion passed.

Minutes from the December 21, 2021, meeting were reviewed. Motion by Haugen, second by Anderson to approve the minutes. Motion passed.

SELCO Board Report: No SELCO Board Report was given.

Librarian's Report

- Programing update:
 - Storytime: Attendance has been down due to the weather.
- Book Group: book group numbers are holding steady.
- The closing time of the library on Tuesday and Thursday has been well received.
- The SELCO Resource, Sharing, and Technology (RST) met on January 20 for the annual review of necessary items. There was an evaluation of cataloging services. Cataloging standards are being developed at SELCO. A draft of the interlibrary loan manual was reviewed.
- SELCO Advisory Board met February 8. The yearly organizational review and redoing of the 2023-2025 strategic plan were done. The structure of the SELCO Board and how to downsize it were discussed.

Old Business

- Wednesday, February 16 at 4:30 p.m. an interview of a prospective candidate for the assistant librarian position will be held.
- The SELCO Board does not have a representative from the Kenyon Library Board at this time. Librarian Otte will keep the board informed of the happenings at SELCO until a representative is in place.



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New Business

- New Library Board Eileen Ehrich has indicated due conflicts she will not be able to attend meetings, therefore is resigning.
- After discussion, it was decided to move the meeting date to the first Tuesday of the month starting on May 3. The meeting time will be at 6 p.m. Motion by Traxler, second by Haugen. Motion passed unanimously.
- The Board approved a motion not to participate in a Community Needs Assessment Project. Anderson put forward the motion, seconded by Haugen. Motion passed unanimously.

There were no board comments.

Dates to remember: The library will be closed on February 21, for President's Day.

Adjournment With no more business to be conducted the meeting was adjourned at 7:26 p.m.

Next Meeting March 15, 2022, at 6 p.m.

Respectfully submitted,

Kevin Anderson

Library Board Secretary